



**Spindle  
Document Management**



# Electronic Document Management

Spindle Document Management works with Sage 200 to give you total control of your documents. From document distribution to document capture, documents are sure to be exactly where they need to be.



Visit  
[draycir.com/sdm](http://draycir.com/sdm)  
for more detail

## Say hello to a quick ROI

### Reduced Manual Admin

**SAVE  
£3k  
Per year**

Based on 5 hours per week @ £10 per hour spent processing incoming and outgoing documents, retrieving stored documents and searching for lost/misfiled documents.

### Reduced Postage & Stationery Costs

**SAVE  
£18k  
Per year**

Based on 1,700 documents sent through the post @ £1.18 per document and photo-copying costs at £0.20 per print.

### Eliminate Paper Storage Costs

**SAVE  
£8k  
Per year**

Based on:

- 10 on-site filing cabinets @£40 per month per filing cabinet / £20 per square foot
- £250 per month spent on off-site storage of 500 storage boxes

### How much could your business save?

[Try our online calculator](#)

For more information about our products, contact us on:

+44 (0)116 255 3010

[sales@draycir.com](mailto:sales@draycir.com)

[draycir.com](http://draycir.com)

